

Registration

WHAT IS THE DATE OF THE 2018 J.P. MORGAN CORPORATE CHALLENGE® LONDON?

Battersea Park, SW11 4NJ

Wednesday 4th July 2018 and Thursday 5th July 2018

WHAT TIME DOES THE RACE OFFICIALLY START?

The race start time is 6.45 pm, but we recommend all runners to arrive from 6.00 pm. The start funnels will open at 6.30 pm.

WHEN DOES REGISTRATION OPEN?

Company captain registration and hospitality bookings open on Monday 19th February 2018.

Runner registration will take place in two stages in 2018, firstly the company captains will register their company via the website; individual runners will then be invited to register for their company on Monday 9th April for companies registered to Thursday, and Monday 16th April for companies registered to Wednesday. Instructions and a link for runners to register will be communicated to all team captains in due course.

WHAT IS THE REGISTRATION FEE?

The registration fee for 2018 is £31 per individual. There will be a processing and handling fee of £15 per team registration.

HOW CAN MY COMPANY ENTER?

Team Captains may register their team at jpmorgancc.com. Please be sure that all members of your team meet the Eligibility Requirements located below. Please note that you may only qualify for the Championship team if you meet the Eligibility Requirements found [HERE](#).

WHAT ARE THE ELIGIBILITY REQUIREMENTS?

Our event is open to all employees of corporations, businesses and financial institutions who work 25+ hours per week and have been employed by the company for at least three months prior to race night.

There must be a minimum of 4 runners per company. Teams of 4 must be composed of either 4 men, 4 women OR 2 men and 2 women.

For detailed Eligibility Requirements, please review the Eligibility Rules located on your city specific event details page.

I FORGOT MY COMPANY CAPTAIN PASSWORD FROM LAST YEAR. HOW CAN I GET A NEW ONE?

When registering your team, you will be able to create a new password each year (additionally, passwords must be changed every 90 days). If you have forgotten your password, please follow the link [HERE](#) to reset your password.

IS THERE A MAXIMUM TEAM SIZE?

While we strive to accommodate teams of all sizes, we also want to make sure everyone has the ability to run. The J.P. Morgan Corporate Challenge management team reserves the right to limit the team size based on capacity.

CAN A TEAM CAPTAIN REGISTER ALL OF THE COMPANY TEAM MEMBERS?

No. For legal reasons, all participants must register themselves and personally accept the Agreement and Release.

WHAT ARE THE PAYMENT OPTIONS FOR TEAM ENTRIES?

The following payment combinations are acceptable:

BACS - companies contact Limelight Sports if they wish to pay by BACS. Please contact the team on email: london@jpmorganchasecc.com

Credit Card - This is done through the website. Once you finalise your team in Captain's Tools you will then be given a payment selection on your menu.

There will be a processing and handling fee of £15 per team registration.

Bank details:

Account Name: JPMorgan Chase Corporate Challenge

Account Number: 25421701

Bank Branch: JPMorgan Chase Bank, London
(CHASGB2L)

Sort Code: 60-92-42

MY TEAM MEMBERS ARE PAYING A PORTION OF THEIR ENTRY FEE. HOW DO I SET UP MY COMPANY'S PAYMENT METHOD?

Be sure to set your payment method as 'Team Captain Pays.' This allows your team members to register without being required to pay the entry fee. When all of your team members are registered, you can either pay online for the team by credit card, or by other options available for your city. The system will not accept partial credit card payment or individual cheques from participants.

CAN I REGISTER A TEAM ON RACE NIGHT?

We do not accept race night registration. Registration will close on Thursday 7th June, or until race capacity has been reached.

ARE TEAM CAPTAINS AUTOMATICALLY REGISTERED TO PARTICIPATE IN THE RACE?

No. The company Team Captain must complete the participant registration form and accept the Agreement and Release in order to receive a race bib and participate in the race.

IS IT MANDATORY FOR THE COMPANY CAPTAIN TO BE PRESENT ON RACE NIGHT?

No. The Team Captain coordinates the team and race night hospitality, but is not required to be present on race night.

CAN WE CHANGE THE COMPANY TEAM CAPTAIN?

Please contact us at london@jpmorganchasecc.com so we may better assist you with your request.

CAN OUR COMPANY RUN ON BOTH NIGHTS?

Companies are only permitted to register one team to participate on one night.

CAN I REGISTER AS AN INDIVIDUAL?

No, companies must register a minimum of four participants to take part in the event, and a minimum of ten individuals to be eligible for team awards. Incomplete teams and individual entries will not be accepted.

WHAT DOES IT MEAN WHEN COMPANY REGISTRATION IS SUSPENDED?

We measure the capacity of 15,500 for either night based on the estimated numbers, which are provided by the company captains when they register. When we reach this capacity registration is closed to new companies. If near the deadline date of 7th June registered companies have not reached their estimated capacity, the Challenge team may decide to open company registration to those at the top of the waitlist. They will be notified in this instance.

The companies that have already registered will then be given a fortnight to finalise and pay for their teams. Places that haven't been paid for will then be reallocated to companies that are on our waiting list.

DOES OUR COMPANY HAVE TO BE BASED IN THE UK TO TAKE PART?

Participants must be employed in the country in which the race is held. The company must have a facility in the country in which the race is held.

HOW DO I BECOME A TEAM CAPTAIN?

There are no set criteria however, there can only be one captain per company. Companies can only enter one team on one race night.

WHAT ARE THE RESPONSIBILITIES OF THE TEAM CAPTAIN?

Coordinate your Company's entry and payment (register the company then get colleagues to join the team), finalise your team before the deadline of 7th June 2017 when all the runners have signed up and then we will send everything you need in the race pack.

The Company Captain will be the main point of contact within each Company and will be the person that all the event information is sent to. It is the responsibility of the Company Captain to circulate event information to runners.

CAN THE TEAM'S TEE SHIRTS BE PICKED UP AT PACKET PICK-UP?

Some companies decide to create their own team shirts. If your company has organised a team shirt you must liaise with your captain about where and when you can collect this (if applicable).

All runners will be given a finisher shirt on completion of the race. If you collect the wrong size this must be exchanged at the Information tent; size changes post-event are not possible.

I REPRESENT A TRADE ASSOCIATION. CAN OUR MEMBERS SIGN UP ON OUR TEAM INSTEAD OF WITH THEIR COMPANIES?

No. Only employees of the association who meet the [Eligibility Requirements](#) may register for the J.P. Morgan Corporate Challenge.

CAN I REGISTER AS AN INDIVIDUAL?

No, individual registration is not allowed. You must be a full time employee of the registered company.

HOW CAN I FIND OUT IF I AM REGISTERED?

All registered participants received a confirmation email after completing the registration process. Additionally, all registered participants will appear in the team roster on your company's home page.

IF I REGISTER AND DECIDE NOT TO RUN, CAN SOMEONE ELSE USE MY BIB?

No, there are no substitutions allowed. Bibs are personalized with your name.

WHAT IF I HAVE REGISTERED AND HAVE BECOME INJURED OR I AM UNABLE TO ATTEND THE RACE?

All race entries are non-refundable. There are no refunds for canceled entries. We are unable to transfer entry fees to any future J.P. Morgan Corporate Challenge events.

I REGISTERED BUT HAVE NOT RECEIVED A CONFIRMATION EMAIL. WHAT SHOULD I DO?

To ensure our emails do not end up in your spam folder, please add confirmation@jpmorganchasecc.com to your safe sender email list. Next, please send an email to confirmation@jpmorganchasecc.com requesting a second confirmation email. Please include the city you are registering for along with your company name.

I FORGOT TO REGISTER AND THE DEADLINE HAS PASSED. CAN I STILL PARTICIPATE IN THE RACE?

No. The J.P. Morgan Corporate Challenge does not accept late registrations. All participants must have a race bib to be allowed on the race course.

CAN MY FRIENDS AND FAMILY THAT DO NOT WORK AT MY COMPANY PARTICIPATE IN THE RACE WITH ME?

No. The J.P. Morgan Corporate Challenge is only open to employees of companies that meet the [Eligibility Requirements](#) and who have registered before the registration close date.

WHERE DOES THE ENTRY FEE GO?

Entry fees are used to meet the operating expenses of the J.P. Morgan Corporate Challenge. J.P. Morgan annually invests in the Series to provide a world-class event for all entrants.

IS THE REGISTRATION FEE TAX DEDUCTIBLE?

Registration fees are not tax deductible.

Hospitality

ARE HOSPITALITY MARQUEE UNITS AVAILABLE FOR HIRE ON THE NIGHT OF THE EVENT? WHAT ARE THE CAPACITIES AND COSTS?

Hospitality packages will be available to book on Monday 19th February and are secured on a first-come, first-served basis. To ensure you have the best chance of securing your hospitality requirements, early booking accompanied by your deposit payment will be necessary.

Hospitality Village 1: Marquees are located within the British Genius Site and include partitioning, power, lighting, picket fencing and flooring. The cost is £1,700 per marquee unit (excl VAT). As a guideline, one unit has a capacity of 110 people standing.

Hospitality Village 2: Marquees are located on the grass area within the Athlete Village and include partitioning, power, lighting and picket fencing (no flooring). The cost is £1,400 per marquee unit (excl VAT). As a guideline, one unit has a capacity of 110 people standing.

Picnic Area: Picnic areas are located just off the Central Avenue and are a great option for small teams. The cost is £300 for the first picnic area and £250 thereafter. Each company can book a maximum of 5 picnic areas. Please note companies must purchase a Picnic Hamper from the catering booking form for each area they purchase. Each area has a capacity for 10 people.

All costs are detailed on the hospitality page on the website. Hospitality will go on sale on Monday 19th February 2018 and will require a 20% deposit to reserve the booking. The deadline for booking Hospitality is the same as runner registration deadline (Thursday 7th June).

All marquee units must be reserved prior to the event.

WHAT ARE THE PAYMENT OPTIONS FOR HOSPITALITY?

Companies can either pay via invoicing or cheque for Hospitality 2018.

WHAT ARE THE COSTS OF CATERING PACKAGES ON THE RACE NIGHTS?

Catering will be in the form of a high quality menu charged at £16.50 per person without dessert and £19.05 per person with dessert (excl VAT). Please note that beverage packages are available at an additional cost. Catering information is detailed on the hospitality page on the website.

If you choose not to book a marquee but wish to cater for your team, vouchers will be available at a cost of £9.30 per person, which can be redeemed at the voucher catering units.

WHAT ARE THE DRINKS OPTIONS ON THE NIGHT?

Package 1: Please note that any surplus alcohol may not be collected/taken home with you.

Item	Cost/Person
All in package (beer, red & white wine and a selection of soft drinks)	£13.10
Compulsory bar person (one per 50 guests)	£90.00 each

Package 2: Select your beverage choices below. Any surplus pre-purchased alcohol can only be collected between 10:00 am - 12:30 pm Friday 7 July 2017. Small additional orders may be placed on the night and will be invoiced accordingly post-event. All prices are exclusive of VAT. Please refer to the terms and conditions.

ARE WE ALLOWED TO BRAND OUR MARQUEE?

Yes, provided it is only on the inside of the marquee. Your company name will be on the outside of the marquee but this will be in a standard format for every company.

IS THERE ANY SECURITY FOR MY MARQUEE?

In terms of security, there is a lot of general on-site security but there is no specific security for the hospitality areas. So on the whole most companies bring their own security or volunteers. Usually people are identifiable by their company t-shirts or you can, if you like, have wristbands, although this is not common and we don't as a rule have any problems.

CAN/SHOULD WE GET INSURANCE FOR OUR HOSPITALITY COSTS?

We can only recommend that you contact your company insurers to ascertain if you are insured against such loss.

IF I HAVE REGISTERED FOR THE RACE, DOES THIS AUTOMATICALLY RESERVE MY HOSPITALITY REQUIREMENTS?

No, race and hospitality bookings are different elements of the event, and need to be booked separately. If you have registered for the race, this does not mean you have secured any hospitality units. Marquee units are only secured on receipt of 20% of the total payment.

IF WE ARE NOT HAVING ONE OF THE HOSPITALITY PACKAGES CAN WE BRING OUR OWN REFRESHMENTS/MARQUEES /GAZEBO'S ETC.?

Teams are not permitted to bring glass bottles into Battersea Park or erect gazebos. The race organisers and Battersea Park have the right to confiscate all glass bottles and remove any gazebos that are set up within the Park.

If you are not hiring a marquee but would like to provide refreshments for your team, you can purchase food and drink vouchers to redeem at the public catering unit on the night, for more details see the hospitality page on the website. Vouchers are £9.50 per person and include 1 item of food and 2 drinks.

WE HAVE SOME ALCOHOL LEFTOVER FROM A PREVIOUS EVENT, CAN WE BRING THIS?

The event has its own approved suppliers of catering and beverages. Battersea Park Health and Safety regulations insist that companies do not bring in their own refreshments.

AT WHAT TIME CAN WE ACCESS THE MARQUEE ON THE DAY TO SET-UP?

If you would like to gain access to your marquee earlier on the day of the race to drop off items you may do so from 3.00 pm.

CAN WE DRIVE INTO THE MARQUEE VILLAGE TO DROP ITEMS OFF IN OUR MARQUEE?

There is no vehicle access into either Hospitality Village for health and safety reasons. There are pay and display car parks within the park that you may use (the nearest car park to the Hospitality Villages is Chelsea Car Park and is a 5 min walk away). You will be asked to walk any items from your car to your marquee. Please note that these car parks will close from 16:00 and not re-open until after the race at 21:00.

WHAT ARE THE HOSPITALITY TIMINGS ON THE EVENING?

3.00 pm - Companies can access marquee on foot - no vehicle access throughout
4.00 pm - Public Catering units start serving food/soft drinks
6.00 pm - Marquee catering staff on standby
6.45 pm - Race starts
7.00 pm - Food service begins
9.30 pm - Alcohol service stops (marquees and public bar/music turned down).
10.00 pm - All to leave hospitality villages

WE WOULD LIKE TO TRANSPORT OUR RUNNERS TO THE PARK BY COACH, IS COACH PARKING AVAILABLE?

Coach parking is available at the New Covent Garden Market and will cost £26 (including VAT) per coach per day. The coach driver will be required to be pay parking on leaving. If you would like further information please contact the NCGM on 020 7720 2211.

WHAT ARE THE HOSPITALITY TIMINGS?

The bar within each area will open at 6pm and food will begin to be served from 7.15 pm. Music will be played from 5.30 pm until after the winners' presentation at 8.00 pm on the Main Awards Stage located within Hospitality Village One. In consideration to the local residents and to comply with the park's sound regulations all music will be turned down slightly at 9.30 pm when alcohol services end, and off at 10.00 pm when everyone will be asked to vacate the premises.

Pre Race

CAN I PICK UP MY INDIVIDUAL BIB/NUMBER?

No, all runner bibs will be sent to your company captain who will distribute these before you arrive to the event.

CAN A TEAM CAPTAIN PICK UP BIBS ON RACE DAY?

No, there will not be race pack collection on race day. All Team Captains must pick up their team's bibs prior to race day.

CAN THE TEAM'S FINISHER T-SHIRTS BE PICKED UP AT ON RACE DAY?

Some companies decide to create their own team shirts. If your company has organised a team shirt you must liaise with your captain about where and when you can collect this (if applicable).

All runners will be given a finisher shirt on completion of the race. If you collect the wrong size this must be exchanged at the Information tent; size changes post-event are not possible.

CAN I EXCHANGE MY T-SHIRT SIZE?

All runners will be given a finisher shirt on completion of the race. If you collect the wrong size this must be exchanged at the Information tent; size changes post-event are not possible.

IF IT IS VERY HOT/RAINING/SNOWING (ETC.), IS THE RACE ON?

The J.P. Morgan Corporate Challenge is a rain or shine event. If an extreme weather scenario affects the J.P. Morgan Corporate Challenge on race day, we will alert Team Captains and promptly announce it on this website.

WHERE SHOULD I PARK?

There are a number of Car Parks in the Park, all pay and display. The roads around the park are generally residents only or pay and display.

WHAT TIME SHOULD I BE IN MY START WAVE?

We recommend all runners arriving by 6pm to allow enough time for baggage drop off, using the facilities and finding your correct wave colour start location. The race starts at 6.45 pm and you can enter the start waves at 6.00 pm.

IS BAGGAGE AVAILABLE?

There will be limited baggage facilities located in Hospitality Village 2 - bags are checked in but left at the participants own risk. All property brought to the event is the responsibility of the owner and the Race Coordinator is not responsible for personal items. Any lost property handed into or recovered by the Race Coordinator will be stored for one month following the event and then disposed of. To check for lost property then please email london@jpmorganchasecc.com.

WHERE DO I PICK UP MY T-SHIRT?

Participants will receive a JPMCC finishers t-shirt when they complete the race. These t-shirts are not included in your race pack, as most companies like to design their own with their company logo on.

WHY IS IT IMPORTANT TO WEAR A RACE BIB?

Your race bib is the only way we can properly identify you on-course. This becomes critically important in the event of a medical emergency. Our event is also covered extensively by the media and through oncourse race photography and we strive to report 100-percent accurate information. Your race bib contains your timing chip and because of this, race numbers are absolutely non-transferrable.

WHERE SHOULD I PLACE MY RACE BIB?

Please pin your race bib to the front of your company's race t-shirt. If you do not wear a race bib, you and your company risk disqualification from the J.P. Morgan Corporate Challenge.

WHAT HAPPENS IF I LOSE MY RACE BIB?

If you lose your race bib, please have your team captain contact the london@jpmorganchasecc.com so they may better assist you.

ARE WHEELCHAIRS PERMITTED?

No. Unfortunately for safety reasons wheelchairs are not permitted as part of the London event.

ARE BIKES, BABY JOGGERS, OR DOGS ALLOWED?

No. For safety reasons, strollers, bikes, like vehicles of any kind, and non-service animals are not permitted.

The Race

WHERE DOES THE RACE START?

The start is located on Carriage Drive East. The start funnel will also be located on this road/route.

WHERE DOES THE RACE FINISH?

The finish is located on the West side of Central Avenue, in the middle of Battersea Park.

CAN WALKERS PARTICIPATE?

Yes, walkers are welcome to participate, however, all participants must enter the back start wave.

ARE THERE DIFFERENT START WAVES?

Yes, there will be four start waves. The wave colours will be in the following order: red, green, blue, white.

WHAT DOES MY BIB COLOUR MEAN?

During the registration process you will be asked for your estimated finish time and you will be assigned to a starting wave accordingly. The colour of your bib will match a starting funnel colour, and there will be clear directions to your respective start area from the hospitality villages in Battersea Park. These colours are carefully calculated depending on your estimated finish time. You may move backwards to a slower wave on the day but will be unable to move forward.

WHAT IF MY PROJECTED PACE HAS CHANGED FROM WHEN I REGISTERED?

You are able to self-seed yourself to a later start wave corral by simply moving back to a later start wave. You may not move to a faster start wave and doing so risks disqualification for timing and scoring reasons.

WHERE ARE THE TOILETS?

Toilets are located in each hospitality village, in the start funnel, throughout the route and at the start and finish.

WHERE IS THE MEDICAL TENT?

The medical tent is located at the finish line. Medical staff will also be present at the Start and Finish, along the route and throughout the event site.

WHERE ARE THE WATER STOPS ON THE COURSE?

The water station is located on the route after the 3km marker. Water will be distributed to runners in paper cups. Bottled water is available in the hospitality villages and at the finish line.

WHERE ARE THE BEST SPOTS TO WATCH THE RACE?

The course is open to all spectators. We recommend you watch the race along the finish straight.

HOW LONG IS THE COURSE OPEN?

There is no specific cut off point for the race as the roads do not need to reopen. The event hospitality villages will close at 10.00 pm.

HOW MANY PEOPLE DO YOU EXPECT TO HAVE RUN?

The event expects to host 15,000 runners on both nights.

IS THERE A LOST AND FOUND?

To check for lost property then please email london@jpmorganchasecc.com.

HOW CAN I VOLUNTEER?

Please contact the London team at london@jpmorganchasecc.com for more volunteer information.

Post Race

WHEN/WHERE IS THE AWARDS CEREMONY?

The awards ceremony will take place on the stage in the British Genius Site - Hospitality Village 1 on each evening at 8.00 pm.

WILL THERE BE ANY PUBLIC CATERING?

Yes, there will be a number of catering outlets where you will be able to purchase refreshments. These will be located on the central avenue.

WHAT PRIZES WILL BE AWARDED AND IN WHAT CATEGORIES?

Individual and special awards will be listed on this website following each race. Team results will be added as soon as they are verified.

WHEN WILL THE RESULTS BE POSTED?

Unofficial results will be available on the website within 48 hours of race night. Typically, complete team results can be found on the website approximately 2-4 weeks after the event completion. Each participants eligibility requirements must be screened.

WHAT IS THE DIFFERENCE BETWEEN CHIP TIME (NET TIME) AND GUN TIME?

Chip time, also referred to as net time, starts when you run over the start mats and ends when you run over the finish mats, and is recorded with the chip located on all race bibs. Gun time starts when the air horn goes off to begin the race and ends when you run over the finish mats.

I HAVE A QUESTION ABOUT MY INDIVIDUAL RESULTS. WHO CAN I CONTACT?

If you feel there is a discrepancy in the results, please contact us at results@jpmorganchasecc.com with your full name, company name, and bib number. We will investigate immediately and get back to you.

Scoring

HOW DO I QUALIFY TO COUNT FOR MY COMPANY TEAM?

Participants will be automatically organised into 4-person male, female, and mixed teams based on the chip times. Each name will be assigned to only ONE team.

The Company Captain will determine the composition of the male, female and mixed teams representing his/her company AFTER the race. The score for each team is obtained by adding together the finish times for all four members.

Teams must be organised online using [Captain's Tools](#) and in accordance with the scoring rules located [HERE](#).

HOW ARE THE RESULTS COMPILED?

We score three categories – Men’s Team (four men), Women’s Team (four women), Mixed Team (two men, two women). It is the responsibility of the the Team Captain to determine which participants go on which teams after the race using the online Captain’s Tools. Team Captains cannot place an employee on two separate scoring teams. Team Captains are not required to place all of your runners on teams.

WHAT IS A SCORING TEAM?

A scoring team is made up of either four (4) males, four (4) females, or two (2) males and two (2) females. These teams will be made up of the four (4) fastest runners in each scoring category. The Team Captain will be able to create and submit the scoring team using the Captain’s Tools.

Other

DO ANY PROCEEDS FROM THE RACE GO TO CHARITY?

No, the race registration fee covers the operational cost for the event, and does not go to charity. J.P. Morgan contributes a donation to the designated beneficiary.

During the 2017 J.P. Morgan Corporate Challenge Series, JPMorgan Chase & Co. donated more than \$750,000 to not-for-profit organizations throughout the Series cities. You can access a chart that lists the specific beneficiary in each city by clicking [here](#).

WHAT ARE THE EVENT DATES AND LOCATIONS FOR THE J.P. MORGAN CORPORATE CHALLENGE?

For all announced dates and locations in the J.P. Morgan Corporate Challenge Series, please visit jpmorgancc.com for the most updated information.

WHERE CAN I FIND THE LATEST INFORMATION ABOUT THE J.P. MORGAN CORPORATE CHALLENGE?

We will be keeping all Team Captains notified of any updates and information to share with their teams. Additionally, you can check out jpmorgancc.com or follow us on [Facebook](#) for event updates.

WHERE CAN WE GET A HIGH-RESOLUTION SERIES LOGO?

The J.P. Morgan Corporate Challenge library is available [HERE](#).

WHO IS THE BENEFICIARY OF THIS EVENT?

Charitable giving has been a component of the Series since its founding in 1977. J.P. Morgan provides locally-designated donations at each of the 13 Corporate Challenge races. Over \$2.25 million USD was provided to not-for-profit organizations in celebration of the Corporate Challenge over the past three years.

WHO CAN I CONTACT IF I WOULD LIKE TO BE A SPONSOR OR VENDOR?

Please contact london@jpmorganchasecc.com for more information.