



## Registration

### WHAT IS THE DATE OF THE 2018 J.P. MORGAN CORPORATE CHALLENGE® BUFFALO?

The 2018 race date is Thursday, June 14, 2018.

### WHAT TIME DOES THE RACE OFFICIALLY START?

The race starts at 6:45 pm.

### WHEN DOES REGISTRATION OPEN?

General Registration will open Thursday, March 15, 2018 at 10:00 am.

### WHAT IS THE REGISTRATION FEE?

The race is \$37 per participant.

### HOW CAN MY COMPANY ENTER?

Team Captains may register their team at [jpmorgancc.com](http://jpmorgancc.com). Please be sure that all members of your team meet the Eligibility Requirements located below. Please note that you may only qualify for the Championship team if you meet the Eligibility Requirements found [HERE](#).

### WHAT ARE THE ELIGIBILITY REQUIREMENTS?

Our event is open to all employees of corporations, businesses and financial institutions who work 25+ hours per week and have been employed by the company for at least three months prior to race night. There must be a minimum of 4 runners per company. Teams of 4 must be composed of either 4 men, 4 women OR 2 men and 2 women.

You must register a minimum of 10 runners to qualify for the team awards.

For detailed Eligibility Requirements, please review the Eligibility Rules located on your city specific event details page.

### I FORGOT MY COMPANY CAPTAIN PASSWORD FROM LAST YEAR. HOW CAN I GET A NEW ONE?

When registering your team, you will be able to create a new password each year (additionally, passwords must be changed every 90 days). If you have forgotten your password, please follow the link [HERE](#) to reset your password.

### IS THERE A MAXIMUM TEAM SIZE?

While we strive to accommodate teams of all sizes, we also want to make sure everyone has the ability to run. The J.P. Morgan Corporate Challenge management team reserves the right to limit the team size based on capacity.

### **CAN A TEAM CAPTAIN REGISTER ALL OF THE COMPANY TEAM MEMBERS?**

No. For legal reasons, all participants must register themselves and personally accept the Agreement and Release.

### **WHAT ARE THE PAYMENT OPTIONS FOR TEAM ENTRIES?**

The following payment combinations are acceptable:

If a company elects to pay for participating employees, the Company Captain will pay when the team is finalized. Payments are accepted by credit card or company check. There is no limit to the number of credit card payments per company entry, however, only one company check will be accepted per company entry. There will be a handling and processing fee of \$25 USD per team registration at the completion of the registration process. This applies to debit cards as well.

If a company selects Runner Pays option, individual runners will pay by credit card as they register online.

Please review the Payment Options at this link [HERE](#).

### **CAN I REGISTER A TEAM ON RACE NIGHT?**

We do not accept race night registration. Registration will close on Tuesday, May 15, 2018 at 5:30 pm or until race capacity has been reached.

### **ARE TEAM CAPTAINS AUTOMATICALLY REGISTERED TO PARTICIPATE IN THE RACE?**

No. The company Team Captain must complete the participant registration form and accept the Agreement and Release in order to receive a race bib and participate in the race.

### **IS IT MANDATORY FOR THE COMPANY CAPTAIN TO BE PRESENT ON RACE NIGHT?**

No. The Team Captain coordinates the team and race night hospitality, but is not required to be present on race night.

### **CAN WE CHANGE THE COMPANY TEAM CAPTAIN?**

Please contact us at [buffalo@jpmorganchasecc.com](mailto:buffalo@jpmorganchasecc.com) so we may better assist you with your request.

### **I REPRESENT A TRADE ASSOCIATION. CAN OUR MEMBERS SIGN UP ON OUR TEAM INSTEAD OF WITH THEIR COMPANIES?**

No. Only employees of the association who meet the [Eligibility Requirements](#) may register for the J.P. Morgan Corporate Challenge.

### **CAN I REGISTER AS AN INDIVIDUAL?**

No, individual registration is not allowed. You must be a full time employee of the registered company.

### **HOW CAN I FIND OUT IF I AM REGISTERED?**

All registered participants received a confirmation email after completing the registration process. Additionally, all registered participants will appear in the team roster on your [company's home page](#).

### **IF I REGISTER AND DECIDE NOT TO RUN, CAN SOMEONE ELSE USE MY BIB?**

No, bibs are non-transferable. Bibs are personalized with your name.

#### **WHAT IF I HAVE REGISTERED AND HAVE BECOME INJURED OR I AM UNABLE TO ATTEND THE RACE?**

All race entries are non-refundable. There are no refunds for canceled entries. We are unable to transfer entry fees to any future J.P. Morgan Corporate Challenge events.

#### **I REGISTERED BUT HAVE NOT RECEIVED A CONFIRMATION EMAIL. WHAT SHOULD I DO?**

To ensure our emails do not end up in your spam folder, please add [confirmation@jpmorganchasecc.com](mailto:confirmation@jpmorganchasecc.com) to your safe sender email list. Next, please send an email to [confirmation@jpmorganchasecc.com](mailto:confirmation@jpmorganchasecc.com) requesting a second confirmation email. Please include the city you are registering for along with your company name.

#### **I FORGOT TO REGISTER AND THE DEADLINE HAS PASSED. CAN I STILL PARTICIPATE IN THE RACE?**

No. The J.P. Morgan Corporate Challenge does not accept late registrations. All participants must have a race bib to be allowed on the race course.

#### **CAN MY FRIENDS AND FAMILY THAT DO NOT WORK AT MY COMPANY PARTICIPATE IN THE RACE WITH ME?**

No. The J.P. Morgan Corporate Challenge is only open to employees of companies that meet the [Eligibility Requirements](#) and who have registered before the registration close date.

#### **WHERE DOES THE ENTRY FEE GO?**

Entry fees are used to meet the operating expenses of the J.P. Morgan Corporate Challenge. J.P. Morgan annually invests in the Series to provide a world-class event for all entrants.

#### **IS THE REGISTRATION FEE TAX DEDUCTIBLE?**

Registration fees are not tax deductible.

## **Hospitality**

#### **WHEN DOES HOSPITALITY OPEN?**

Hospitality Reservations will open Thursday, March 29, 2018 at 10:00 am.

#### **HOW DO I RESERVE A HOSPITALITY SPACE FOR MY TEAM?**

The team captain may reserve hospitality by accessing the [Hospitality Page](#). Hospitality reservations are taken on a first come, first served basis.

#### **HOW MUCH DOES IT COST TO HAVE A HOSPITALITY SPACE AT THE EVENT?**

Click [HERE](#) to access Hospitality pricing.

### **CAN WE BRING OUR OWN TENT?**

Yes, companies may bring their own tent to the event. Company captains will need to make a “Bring Your Own Tent” (BYOT) reservation through the Hospitality page. Options are “BYOT Small,” for tents under 20’x20’, and “BYOT Large” for 20’x20’ tents. Companies are not permitted to set up any tents larger than 20’x20’. Our Hospitality Village will have a Bring Your Own Tent section, with squares designated for each reservation. The only tents allowed within the BYOT area are those owned and set up by your company. No outside rentals or set up are permitted. Tables, chairs and other accessories for BYOT spaces can be rented through the [Hospitality Page](#). Site map with assigned locations will be available to teams 1 week before race day. To make a BYOT reservation, please click [HERE](#).

### **WHEN WILL I KNOW WHERE MY COMPANY TENT IS LOCATED ON RACE DAY?**

A site map with company tent locations will be posted on the Hospitality page one (1) week prior to race night.

### **CAN WE HIRE OUR OWN CATERERS?**

Yes, companies are welcome to organize their own catering for their participants. Catering companies will have access to Delaware Park via Ring Road and the Jewett St. Entrance only, between the hours of 12:00 pm and 4:00 pm on race day. All delivery vehicles must place a sign on their dashboard indicating the companies they are delivering to. It is the Team Captain’s responsibility to inform caterers of the location of their company tent. The Ring Road will be closed for deliveries at 4:00 pm. All vehicles must be removed from the ring road by 5:00 pm. Any vehicles on the Ring Road will be ticketed and towed at the owner’s expense.

### **ARE FOOD TRUCKS ALLOWED?**

No, this is not permitted.

## **Pre Race**

### **CAN I PICK UP MY INDIVIDUAL BIB/NUMBER?**

No, runner bibs will be picked up by Team Captains (or designated persons) at Packet Pick Up.

### **CAN A TEAM CAPTAIN PICK UP BIBS ON RACE DAY?**

Recommended Packet Pick Up is on Tuesday, June 12th or Wednesday, June 13th, at Delaware Park. If your company is unable to attend Packet Pick Up on either of those dates, bibs will be available for pickup at the Information Tent on race day.

### **CAN THE TEAM’S FINISHER T-SHIRTS BE PICKED UP AT PACKET PICK UP?**

Finisher T-shirts will be given to runners after they completed their run. The T-shirt tent will be open from 5:00-8:00 pm on race night.

### **CAN I EXCHANGE MY T-SHIRT SIZE?**

T-shirt exchange will be subject to availability.

### **IF IT IS VERY HOT/RAINING/SNOWING (ETC.), IS THE RACE ON?**

The J.P. Morgan Corporate Challenge is a rain or shine event. If an extreme weather scenario affects the J.P. Morgan Corporate Challenge on race day, we will alert Team Captains and promptly announce it on this website.

### **WHERE SHOULD I PARK?**

Street parking near Delaware Park is limited. Participant parking will be available in lots G-20, G-21 & G-22 on the Buffalo State College campus. Shuttles will run from Buffalo State to Delaware Park from 4:30-6 p.m. and back from 8-10 p.m. Please be advised that Amherst Street is closed to traffic from Colvin to Nottingham at 5 p.m.

### **WHERE CAN MY COMPANY BUS DROP OFF PARTICIPANTS?**

Before 5 p.m., buses can drop off participants on Crandall Rd. off Colvin Ave. behind the zoo. After 5 p.m., buses can drop off participants along Parkside Ave. or Amherst St. adjacent to the park, but buses will not be permitted onto Ring Rd.

### **WHAT TIME SHOULD I BE IN MY CORRAL?**

You must be at the start form up area no later than 6:15 pm.

### **IS BAG CHECK AVAILABLE?**

No, bag check is not available.

### **WHERE DO I PICK UP MY T-SHIRT?**

Your finisher T-shirt can be collected after the finish line at the T-shirt tent. The pull-tag on the race number must be handed in to receive these items. Finisher shirts will be given to participants who complete the race. Sizes are distributed on a first-come, first-served basis, subject to availability. Finisher shirts will be available in both men's and women's cuts this year.

### **WHY IS IT IMPORTANT TO WEAR A RACE BIB?**

Your race bib is the only way we can properly identify you on-course. This becomes critically important in the event of a medical emergency. Our event is also covered extensively by the media and through on course race photography and we strive to report 100-percent accurate information. Your race bib contains your timing chip and because of this, race numbers are absolutely non-transferrable.

### **WHERE SHOULD I PLACE MY RACE BIB?**

Please pin your race bib to the front of your company's race T-shirt. If you do not wear a race bib, you will not be allowed on race course. If you are wearing a race bib that does not belong to you, you and your company risk disqualification from the J.P. Morgan Corporate Challenge.

### **WHAT HAPPENS IF I LOSE MY RACE BIB?**

We do not replace missing or lost bibs.

### **ARE WHEELCHAIRS PERMITTED?**

Please contact the [buffalo@jpmorganchasecc.com](mailto:buffalo@jpmorganchasecc.com) team for additional safety information regarding wheelchair participation.

### **ARE BIKES, BABY STROLLERS, OR DOGS ALLOWED?**

No. For safety reasons, strollers, bikes, like vehicles of any kind, and non-service animals are not permitted.

# The Race

## **WHERE DOES THE RACE START?**

The race start will be on Amherst St., between Colvin Ave. & Nottingham Terr.

## **WHERE DOES THE RACE FINISH?**

The race finish is on Ring Road inside Delaware Park, just north of the Meadow Rd. entrance.

## **CAN WALKERS PARTICIPATE?**

Yes, walkers are welcome to participate. However, all walkers must line up in the last corral.

## **ARE THERE DIFFERENT WAVES AND CORRALS?**

There are four different bib colors: red, green, blue and white. Participants will line up in corrals divided by colors and the race will start in four different waves by color. Participants are not permitted to start in a wave closer to the start than their assigned color. Our start area will be barricaded along the sides with separate entrances for each color wave.

## **WHAT DOES MY BIB COLOR MEAN?**

Your bib color indicates which corral you should report to.

## **WHAT IF MY PROJECTED PACE HAS CHANGED FROM WHEN I REGISTERED?**

You are able to self-seed yourself to a later start wave corral by simply moving back to a later start wave. You may not move to a faster start wave and doing so risks disqualification for timing and scoring reasons.

## **WHERE ARE THE PORTA TOILETS?**

Portable toilets are located inside Delaware Park near Colvin Ave., and near the Bring Your Own Tent area. There will also be porta toilets located on course at the water stop and in the medical area.

## **WHERE IS THE MEDICAL TENT?**

Medical tents are located near the finish line. There are also medical personnel on race course. If you do not feel well, please stop running and seek medical assistance.

## **WHERE ARE THE WATER STOPS ON THE COURSE?**

There is one water stop located on Delaware Ave., which runners will hit twice: at approximately 1.2 miles and 2.6 miles. Bottled water will also be given to participants at the finish line.

## **WHERE ARE THE BEST SPOTS TO WATCH THE RACE?**

We encourage supporters to watch the start from Amherst St., along Delaware Ave., the turn-around point at Gates Circle, and just before or along the finish line inside Delaware Park.

## **HOW LONG IS THE COURSE OPEN?**

The course will remain open for all participants to finish. Race course road closures will be from 6:30 p.m. until approximately 8:15 p.m. when the race ends.

## **HOW MANY PEOPLE DO YOU EXPECT TO HAVE RUN?**

We are expecting 14,000 runners participating this year.

### **IS THERE A LOST AND FOUND?**

If items are lost and/or found, please report to the Information Tent located in the center of the Hospitality Village.

### **HOW CAN I VOLUNTEER?**

Please contact [buffalo@jpmorganchasecc.com](mailto:buffalo@jpmorganchasecc.com) for more volunteer information.

## **Post Race**

### **WHEN/WHERE IS THE AWARDS CEREMONY?**

The awards ceremony will be held at approximately 7:15 pm at the Main Stage located in the Hospitality Village. The overall male and female runners will be recognized at the awards ceremony. Team results will be posted to the race website once they are official.

### **WHAT PRIZES WILL BE AWARDED AND IN WHAT CATEGORIES?**

Individual and special awards will be listed on this website following each race. Team results will be added as soon as they are verified. The fastest team from each team category will be invited to participate in the 2019 Championship race.

### **WHEN WILL THE RESULTS BE POSTED?**

Unofficial results will be available on the website within 48 hours of race night. Typically, complete team results can be found on the website approximately 2-4 weeks after the event completion. Each participants eligibility requirements must be screened.

### **WHAT IS THE DIFFERENCE BETWEEN CHIP TIME (NET TIME) AND GUN TIME?**

Chip time, also referred to as net time, starts when you run over the start mats and ends when you run over the finish mats, and is recorded with the chip located on all race bibs. Gun time starts when the air horn goes off to begin the race and ends when you run over the finish mats.

### **I HAVE A QUESTION ABOUT MY INDIVIDUAL RESULTS. WHO CAN I CONTACT?**

If you feel there is a discrepancy in the results, please contact us at [results@jpmorganchasecc.com](mailto:results@jpmorganchasecc.com) with your race city, full name, company name, and bib number. We will investigate immediately and get back to you.

## **Scoring**

### **HOW DO I QUALIFY TO COUNT FOR MY COMPANY TEAM?**

Participants will be automatically organized into 4-person male, female, and mixed teams based on the chip times. Each name will be assigned to only ONE team.

The Company Captain will determine the composition of the male, female and mixed teams representing his/her company AFTER the race. The score for each team is obtained by adding together the finish times for all four members.

Teams must be organized online using [Captain's Tools](#) and in accordance with the scoring rules located [HERE](#).

### **HOW ARE THE RESULTS COMPILED?**

We score three categories – Men’s Team (four men), Women’s Team (four women), Mixed Team (two men, two women). It is the responsibility of the Team Captain to determine which participants go on which teams after the race using the online Captain’s Tools. Team Captains cannot place an employee on two separate scoring teams. Team Captains are not required to place all of your runners on teams.

### **WHAT IS A SCORING TEAM?**

A scoring team is made up of either four (4) males, four (4) females, or two (2) males and two (2) females. These teams will be made up of the four (4) fastest runners in each scoring category. The Team Captain will be able to create and submit the scoring team using the Captain’s Tools.

## **Other**

### **WHAT ARE THE EVENT DATES AND LOCATIONS FOR THE J.P. MORGAN CORPORATE CHALLENGE?**

For all announced dates and locations in the J.P. Morgan Corporate Challenge Series, please visit [jpmorgancc.com](http://jpmorgancc.com) for the most updated information.

### **WHERE CAN I FIND THE LATEST INFORMATION ABOUT THE J.P. MORGAN CORPORATE CHALLENGE?**

We will be keeping all Team Captains notified of any updates and information to share with their teams. Additionally, you can check out [jpmorgancc.com](http://jpmorgancc.com) or follow us on [Facebook](#) for event updates.

### **WHERE CAN WE GET A HIGH-RESOLUTION SERIES LOGO?**

The J.P. Morgan Corporate Challenge library is available [HERE](#).

### **WHO IS THE BENEFICIARY OF THIS EVENT?**

The Beneficiary of the event is Buffalo Olmsted Parks Conservancy.

### **WHO CAN I CONTACT IF I WOULD LIKE TO BE A SPONSOR OR VENDOR?**

Please contact [buffalo@jpmorganchasecc.com](mailto:buffalo@jpmorganchasecc.com) for more information.

### **CONTACT US**

Email: [buffalo@jpmorganchasecc.com](mailto:buffalo@jpmorganchasecc.com)

Phone: 716-566-9916