

RESERVATION GUIDEBOOK AND PRICING

RESERVATIONS

Choose from three customisable reservation options for you and your colleagues to enjoy the post-race celebration. We provide a range of packages that are suitable for both smaller and larger teams.

OPTION 1 - COMPANY MARQUEES

This option provides an all-weather space complete with partitioning, picket fence and your own catering selection. The company marquees are located in the main company village between the start and finish zones.

Inclusions:

- Private space for between 25 and 300 people
- Multiple size marquee options to suit any company team size
- Choice of furnished or unfurnished marquees with different capacities
- Dedicated food and beverage service

OPTION 2 - COMMUNITY ZONE: PICNIC TABLES

Located within the community zone, these reserved picnic tables are suitable for smaller groups that wish to be part of the post-race fun while ensuring dedicated reserved space. The community zone features bars, music and food options.

Inclusions:

- Space for up to 8 people with seating for 6, with the option of booking multiple picnic tables for larger groups
- Located in the community zone area and provides a dedicated space for your celebrations
- Option to pre-purchase a picnic hamper
- Option to pre-purchase beverage vouchers or pay with cash or card on the day

OPTION 3 - COMMUNITY ZONE: BEVERAGE VOUCHERS

Treat your team with pre-paid beverage vouchers redeemable within the community zone. This area is available to all participants and includes a variety of unreserved tables and seating options that participants are welcome to enjoy. The area has bars, music and food options and does not require any bookings.

Inclusions:

- A variety of unreserved seating and table options
- Option to pre-purchase beverage vouchers or pay with cash or card on the day

HOW TO BOOK

Complete your reservation online via “The party” tab on the event website. Reservations open Tuesday, 2 June and close Friday, 25 September at 5:00 p.m. or when capacity is reached, whichever occurs first. Payment must be made via direct deposit and per the amount reflected on your invoice. Your booking will only be confirmed once payment has been made and, as such, we recommend finalising and paying for your reservation as early as possible to secure your booking. All payments must be completed by Friday, 2 October at 5:00 p.m.

All company marquees and the company village will be open from 5:00 p.m. on event night, with food and beverage service commencing from approximately 7:00 p.m. Service will finish at 9:30 p.m. and marquees will close at 10:00 p.m. sharp when the event site closes.

For any queries or assistance, reach out to the customer service team at (02) 4488 1031 or sydney@corpchallenge.jpmorgan.com

BOOKING STEPS

- Review the options in the following pages and select the option that suits your company team the most.
- Submit your order [HERE](#) noting that it is highly likely that capacity will be reached prior to the official close date.
- Once you’ve submitted your order, the customer service team will contact you to confirm your booking and finalise payment arrangements.
- Confirm your booking by making full payment at the earliest opportunity and by Friday, 2 October at 5:00 p.m. at the latest.

OPTION 1 - COMPANY MARQUEES

COMPANY MARQUEE SIZE OPTIONS

Ten marquee sizes are available. All marquees are provided with flooring and lighting. There are two options related to furniture, with the choice to select furnished or unfurnished. Furnished options include tables and chairs while the unfurnished options exclude these items and provide slightly more capacity.

All marquee options include catering that matches the capacity of the marquee option selected. The number of guests must not exceed the capacity of the marquee selected.

FURNISHED MARQUEE OPTIONS

Size	Capacity	Furniture
6m x 3m marquee + 10m x 3m outdoor	25	4 x Café Tables / 16 x Chairs
6m x 6m marquee + 10m x 6m outdoor	50	8 x Café Tables / 32 x Chairs
6m x 9m marquee + 10m x 9m outdoor	75	12 x Café Tables / 48 x Chairs
6m x 12m marquee + 10m x 12m outdoor	100	16 x Café Tables / 64 x Chairs
6m x 15m marquee + 10m x 15m outdoor	125	20 x Café Tables / 80 x Chairs
6m x 18m marquee + 10m x 18m outdoor	150	24 x Café Tables / 96 x Chairs
6m x 21m marquee + 10m x 21m outdoor	175	28 x Café Tables / 112 x Chairs
6m x 24m marquee + 10m x 24m outdoor	200	32 x Café Tables / 128 x Chairs
6m x 27m marquee + 10m x 27m outdoor	225	36 x Café Tables / 144 x Chairs
6m x 30m marquee + 10m x 30m outdoor	250	40 x Café Tables / 160 x Chairs

UNFURNISHED MARQUEE OPTIONS

Size	Capacity
6m x 3m marquee + 10m x 3m outdoor	25
6m x 6m marquee + 10m x 6m outdoor	50
6m x 9m marquee + 10m x 9m outdoor	75
6m x 12m marquee + 10m x 12m outdoor	100
6m x 15m marquee + 10m x 15m outdoor	125
6m x 18m marquee + 10m x 18m outdoor	150
6m x 21m marquee + 10m x 21m outdoor	175
6m x 24m marquee + 10m x 24m outdoor	200
6m x 27m marquee + 10m x 27m outdoor	225
6m x 30m marquee + 10m x 30m outdoor	250

COMPANY MARQUEE CATERING OPTIONS

Catering and beverage options are included with a marquee order. The number of catering packages matches the guest capacity of each marquee.

All catering options include plates, napkins and cutlery. Please note that dietary options are included in the packages and customising the packages is not offered. Please note that we are unable to offer a combination of catering options within a booking. You are required to select one or the other.

CATERING OPTION 1: BBQ MENU

Selection of:
Grass-fed beef sausages with onions and thyme (GF, DF, NF)
Grilled pork, pomegranate glaze (GF, DF, NF)
Peri peri chicken (GF, DF, NF)
Sweet potato, chickpea and coriander falafel (V, GF, NF)
Green basil aioli (V, GF, DF)
Grated cheddar cheese (V, GF, NF)
Tomato and mustard seed relish (V, GF, DF, NF)
Southwest slaw with Cajun ranch dressing
Potato, mint and spring pea salad with pickles (V, GF, DF, NF)
Quinoa, brown rice, dried cranberry and toasted pepita salad (V, GF, NF)
Soft hot dog buns (DF, NF)

CATERING OPTION 2: COLD BUFFET MENU

Spring Vegetable Grazing Box
Cannellini bean, butternut and fennel seed dip (V, GF, DF, NF)
Roasted lemon and thyme hummus (V, GF, DF, NF)
Grilled capsicum piperade (V, GF, NF)
Swiss brown mushroom arancini (V, GF, NF)
Korean chilli chicken drumettes (GF, DF, NF)
Turkish pide with wild mint za'atar (V, NF)
Organic yellow corn tostadas (GF, DF, NF)
Green pea and fetta fritter with pickled Spanish onion (V, NF)

Gourmet Savoury Hamper Box
Curried vegetable, mint and quinoa (V, GF)
Chicken, tarragon and sweet corn (NF)
Tuna salad, chilli jam and carrot (NF)
Roasted Angus beef, zunni pickle and gruyère (NF)
Roasted red pepper, goats curd and olive eggah (V, GF)
Garlic mushroom and spinach puff tart (V, NF)

(V) = Vegetarian, (VG) = Vegan, (GF) = Gluten Free, (DF) = Dairy Free, (NF) = Nut Free

COMPANY MARQUEE BEVERAGE OPTIONS

One beverage option is included with each marquee order. The number of beverage packages matches the guest capacity of each marquee.

Beverage service is two hours and starts from approximately 7:00 p.m. when the first runners return from the course. Please note that we are unable to offer a combination of premium and non-alcoholic packages within a booking. You are required to select one or the other.

BEVERAGE OPTION 1: PREMIUM

Selection of:
Morgans Bay Sparkling Cuvee*
Willowglen Semillon Sauvignon Blanc*
Willowglen Shiraz Cabernet*
Sydney Lager (Cans)*
Hahn Premium Light (Cans)*
Assorted soft drinks (Cans)
Sparkling water

*or equivalent based on availability

BEVERAGE OPTION 2: NON-ALCOHOLIC

Selection of:
Sparkling water
Assorted soft drinks
Fruit juice

COMPANY MARQUEE PRICING

All prices are inclusive of GST and include catering that matches the capacity of each marquee.

FURNISHED MARQUEE OPTIONS

Size	Catering with Non-Alcoholic Beverage Package	Catering with Premium Beverage Package	Capacity
6m x 3m marquee	\$3,500	\$4,000	25
6m x 6m marquee	\$7,000	\$7,650	50
6m x 9m marquee	\$10,500	\$11,500	75
6m x 12m marquee	\$14,000	\$15,000	100
6m x 15m marquee	\$17,500	\$19,000	125
6m x 18m marquee	\$21,000	\$22,500	150
6m x 21m marquee	\$24,500	\$26,500	175
6m x 24m marquee	\$28,000	\$30,500	200
6m x 27m marquee	\$31,500	\$34,500	225
6m x 30m marquee	\$35,000	\$38,000	250

UNFURNISHED MARQUEE OPTIONS

Size	Catering with Non-Alcoholic Beverage Package	Catering with Premium Beverage Package	Capacity
6m x 3m marquee	\$3,700	\$4,300	30
6m x 6m marquee	\$7,500	\$8,400	60
6m x 9m marquee	\$11,200	\$12,350	90
6m x 12m marquee	\$15,000	\$17,000	120
6m x 15m marquee	\$18,700	\$21,000	150
6m x 18m marquee	\$22,500	\$24,500	180
6m x 21m marquee	\$26,200	\$28,500	210
6m x 24m marquee	\$30,000	\$32,500	240
6m x 27m marquee	\$33,700	\$37,000	270
6m x 30m marquee	\$37,500	\$41,500	300

OPTION 2 - COMMUNITY ZONE: PICNIC TABLES

The picnic tables are located in the community zone and provide a dedicated space. One space allows up to 8 guests with seating for 6 people. You are welcome to book up to 4 picnic tables that will be placed together to form a larger space.

If you have booked a picnic table, you also have the option to book a picnic hamper which caters for 8 people.

PICNIC TABLE FOR 8 PEOPLE

- Private space (approx. 4m x 3m)
- Wooden picnic table (seats 6)
- Market umbrella
- Company sign

PICNIC HAMPER MENU* FOR 8 PEOPLE

Selection of:
Roasted pumpkin, harissa, ricotta and baby spinach baguettes (V, NF)
Slow roasted beef, red pepper relish, swiss cheese and rocket (NF)
Beetroot, feta, sweet potato and quinoa salad (V, GF, NF)
Crunchy kale and walnut salad with tahini maple dressing (V, GF, DF)
Strawberry gum and macadamia blondie (V, GF)
Lemon curd and blueberry tart (V, NF)

*Menu items are subject to change due to seasonal availability

(V) = Vegetarian, (VG) = Vegan, (GF) = Gluten Free, (DF) = Dairy Free, (NF) = Nut Free

PICNIC TABLE PRICING

Type	Picnic table for up to 8 guests	Picnic table + picnic hamper for up to 8 guests
Picnic table	\$205	\$475

All prices are inclusive of GST and provide a catered or non-catered option.

OPTION 3 - COMMUNITY ZONE: BEVERAGE VOUCHERS

The community zone is the hub for the post-race party and is open to all participants with a variety of unreserved tables, seating and standing options available. The area has a bar, music and food options and does not require any bookings. There is the option to pre-purchase beverage vouchers or alternatively just pay with a card on the day.

BEVERAGE OPTIONS

The following range of beverages will be available from the community zone, and these will be available via card payments on event day or can be pre-purchased as vouchers.

Selection of:	
Premium beverages - \$12	Standard beverages - \$6
Morgans Bay Sparkling Cuvee*	Hahn Premium Light (Cans)*
Willowglen Semillon Sauvignon Blanc*	Soft Drinks (Cans)
Willowglen Shiraz Cabernet*	Fruit Juices
Sydney Lager (Cans)*	Sparkling Water
Heaps Normal – 0% alcohol beer (Cans)	Water
Morgans Bay Sparkling Cuvee*	Hahn Premium Light (Cans)*
Willowglen Semillon Sauvignon Blanc*	Soft Drinks (Cans)

*or equivalent based on availability

RESERVATION TERMS & CONDITIONS

SUB-CONTRACTORS (MARQUEES, CATERING, BEVERAGES & OTHER EQUIPMENT)

- Approved suppliers have been procured to provide the above services. No external caterers, bar services, marquees or related products may be brought into Centennial Park for the duration of the event.
- You must comply with the advised marquee capacity on the booking form, as recommended by the marquee supplier. An independent Health and Safety Auditor will be on site during the event to ensure that the guidelines are followed. The number of guests in your marquee must not exceed the capacity of the marquee at any point during the evening.

BRANDING

- All marquees and picnic tables will have signage showing the company name.
- No physical branding assets are allowed other than those provided by the event.

FOOD & BEVERAGE

- Alcoholic beverages will not be permitted to be removed from the area they are served (marquee or community zone precinct) and must be consumed within that area.
- Refreshments are not sold on a sale and return basis; the amount ordered and charged is based on quantities ordered and not quantities consumed.
- No food or refreshments other than those purchased through the licensed supplier will be authorised to be brought onto the event site.
- Once food and beverages have been signed over to a representative of the participating company, JPMorganChase, Elite Energy, or the Event Coordinators cannot be held liable for any damage, theft, or loss of any kind and will not absorb any shortages, breakages, or damages of any equipment.

SECURITY, MEDICAL & EMERGENCY SERVICES

- Event security will be positioned around Centennial Park to assist in any emergency, evacuation, or disaster situations that may arise.
- Fire extinguishers will be positioned in adherence to current legislation.
- Medical support will be on site to assist if required.

ABLUTION & WASTE MANAGEMENT

- JPMorganChase has made provisions for the supply of additional portable toilets and cleaning services. We require company teams to ensure that their sites are kept clean and appropriate for the event.

PARKING & ACCESS

- No vehicles are permitted within Centennial Park for the duration of the event.
- Participants will have the option to be dropped off at different entry points and walk to the event site.

EVENT CANCELLATION

- If circumstances beyond our control require delay or abandonment of the event, this decision will be made by JPMorganChase in consultation with Centennial Park, Elite Energy (Local Race Organisers) and an independent Health and Safety Consultant. JPMorganChase, Elite Energy, or any other organisation or individual involved with organising the event will not be held liable for any loss incurred due to such delay or abandonment.

PAYMENT & CANCELLATION FEES

- A provisional booking for your company team will be made upon receipt of the order form. Bookings are only confirmed once payment has been made. Bookings close on Friday, 25 September at 5:00 p.m. or when capacity is reached and payment in full will be required by Friday, 2 October at 5:00 p.m.
- A tax invoice will be sent on receipt of your order.
- Failure to meet the required payment schedule may result in loss of reservation for marquees, furniture, and refreshments.
- Once the booking deadline has been reached, no further changes or additions can be made to your booking.
- In the event of reservation cancellation after the closing date, any monies paid are non-refundable.
- Bookings will only be adjusted or cancelled upon receipt of an email request.
- Bookings can also be cancelled based on payment discrepancies.